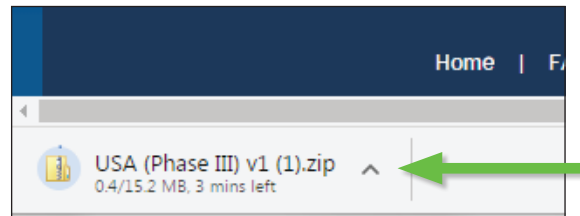
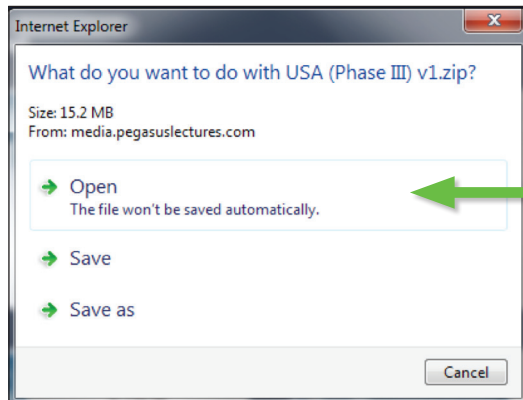


USA Program Exam Download, Testing and Results Process

1. Download the USA program by clicking on the 'Begin USA Program' button.

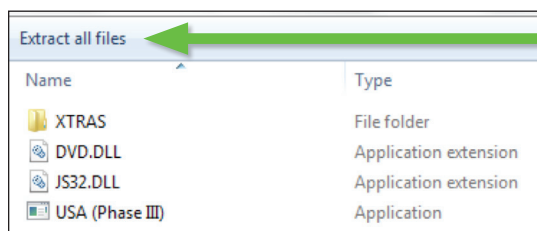


Depending on your Browser, you will see the following screen. Click 'Open' to begin.

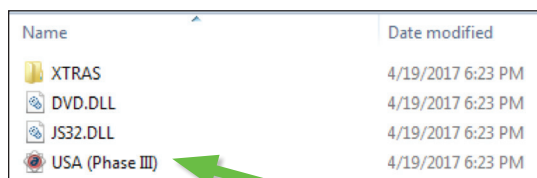


2. Click on 'Extract All' files.

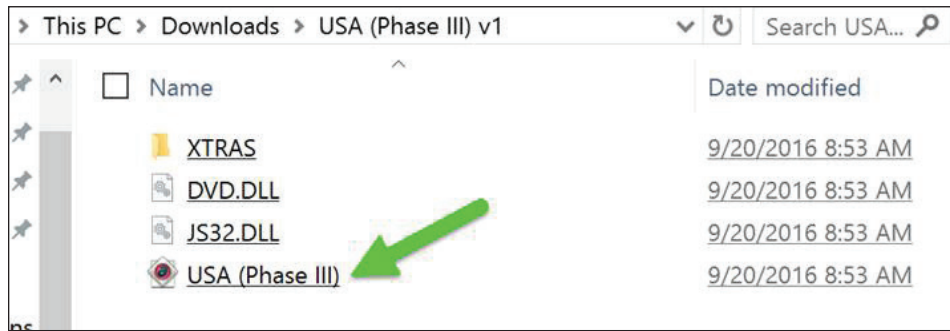
(Your download configuration will determine where the file is downloaded.)



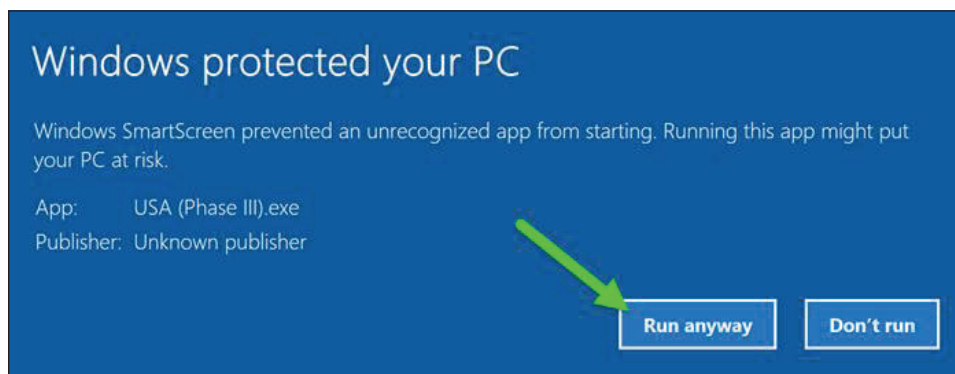
3. Once the files are extracted, it will look like this:



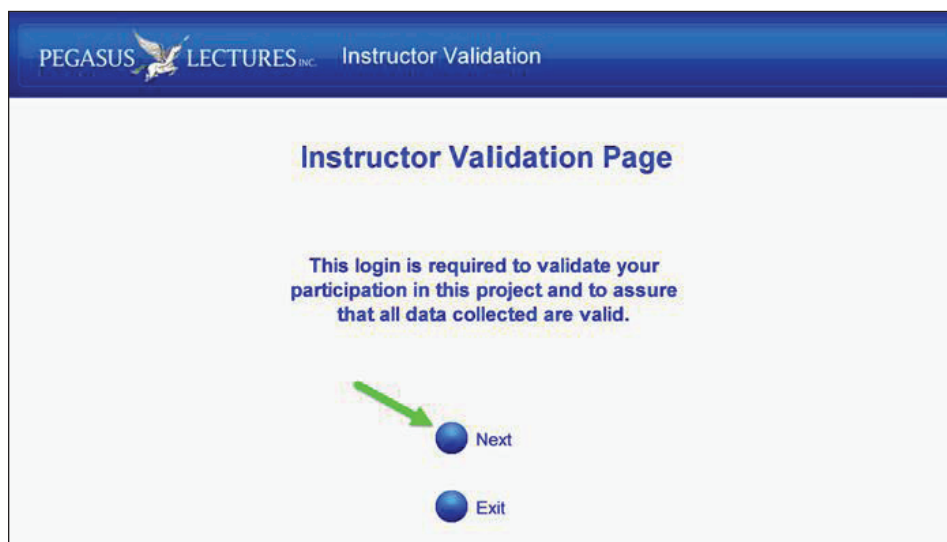
4. Double click to run the 'USA (Phase III)' file.



5. If your computer tries to block the file, select 'Run Anyway'.

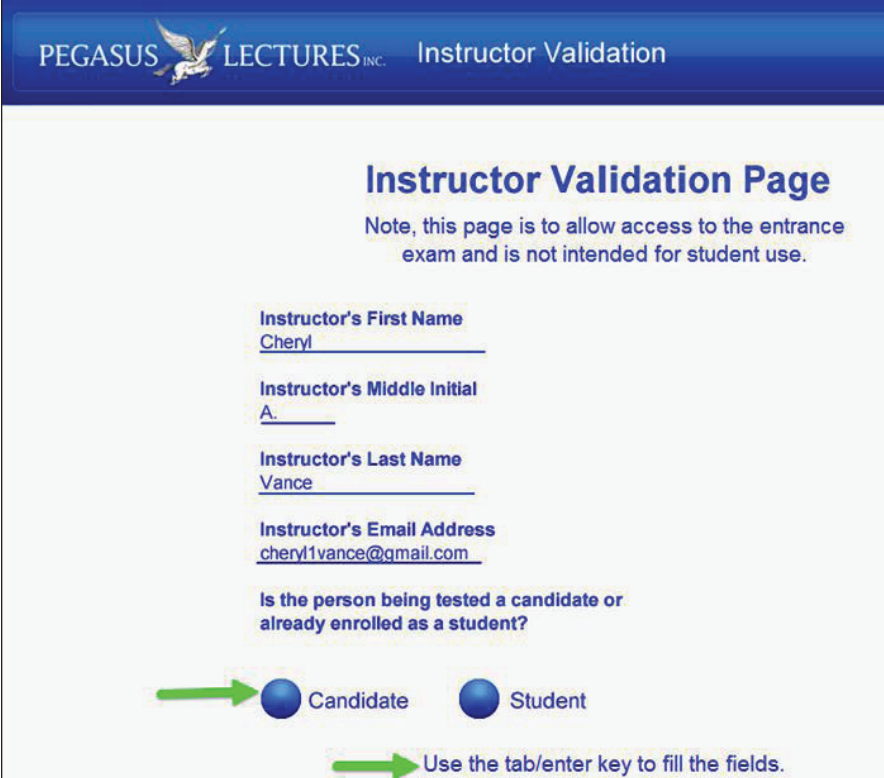


6. Select 'Next'.



7. Enter your information.

Enter in the name and email address for the instructor that you want to receive all of the results from the candidate testing (typically this will be the Program Director's information). Select 'Candidate' (unless you plan to test your students that are already enrolled in your DMS program. *(Use the tab or enter key to move to each field.)*)



PEGASUS LECTURES INC. Instructor Validation

Instructor Validation Page

Note, this page is to allow access to the entrance exam and is not intended for student use.

Instructor's First Name
Cheryl

Instructor's Middle Initial
A.

Instructor's Last Name
Vance

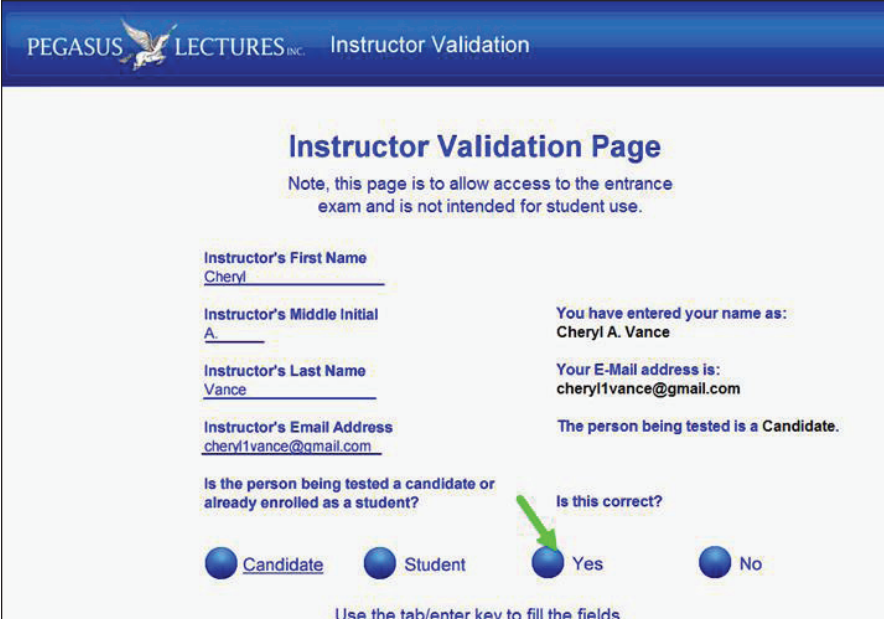
Instructor's Email Address
cheryl1vance@gmail.com

Is the person being tested a candidate or already enrolled as a student?

☒ Candidate ☐ Student

Use the tab/enter key to fill the fields.

8. Select 'Yes' if the information is entered correctly.



PEGASUS LECTURES INC. Instructor Validation

Instructor Validation Page

Note, this page is to allow access to the entrance exam and is not intended for student use.

Instructor's First Name
Cheryl

Instructor's Middle Initial
A.

Instructor's Last Name
Vance

Instructor's Email Address
cheryl1vance@gmail.com

You have entered your name as:
Cheryl A. Vance

Your E-Mail address is:
cheryl1vance@gmail.com

The person being tested is a Candidate.

Is the person being tested a candidate or already enrolled as a student?

Is this correct?

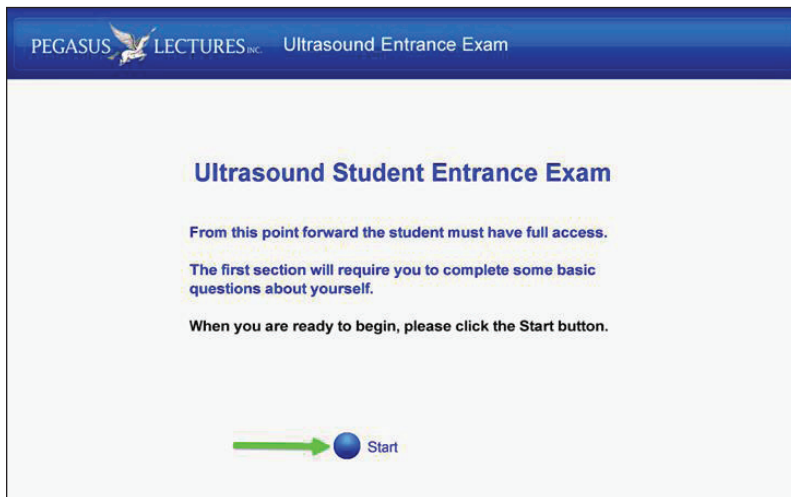
☒ Candidate ☐ Student ☒ Yes ☐ No

Use the tab/enter key to fill the fields.

9. Prepare for the candidate to take the USA assessment exam.

At this point, let the candidate take over control of the computer.

The candidate will select 'Start' when they are ready to begin the USA assessment exam.

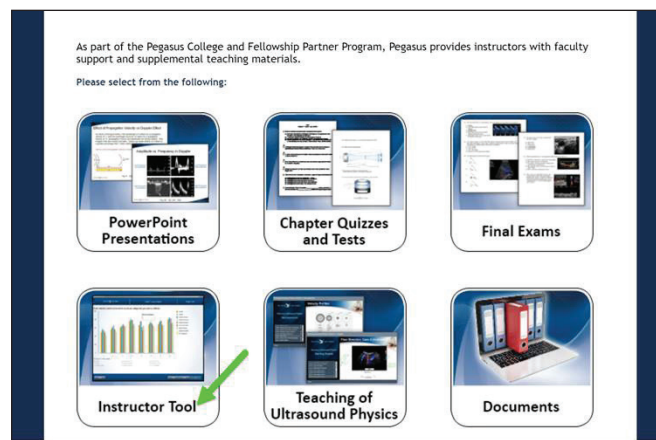


10. Upon completion; accessing results.

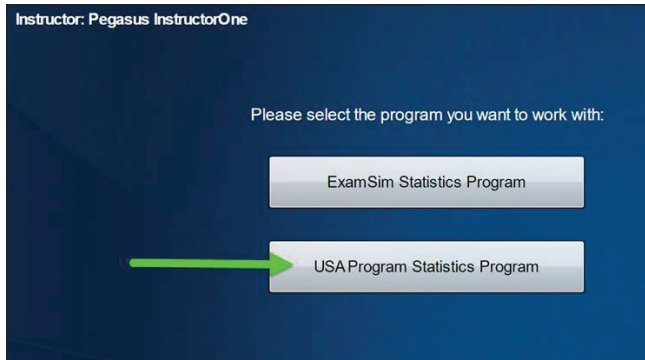
Once the candidate has completed the exam, their results will automatically be sent to the instructor entered at the beginning of the program (Step #7 above). To access the results, instructors login to their Pegasus Lectures account: <https://www.pegasuslectures.com/> then select 'Enter My Pegasus'



11. Scroll down to the bottom of the page and select 'Instructors', then select 'Instructor Tool'.

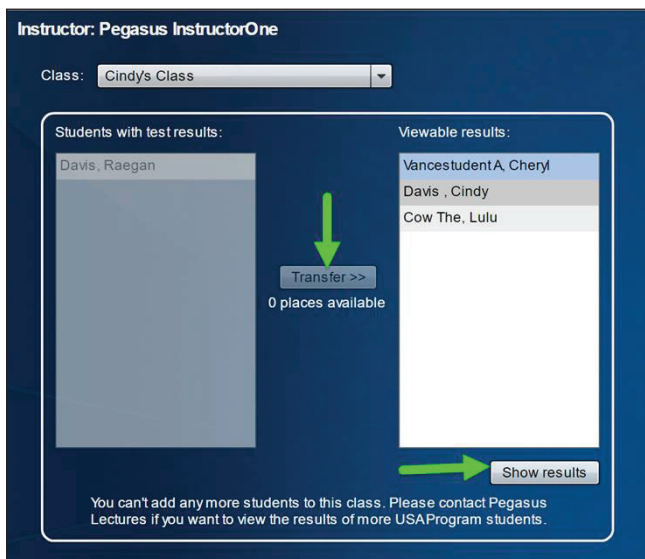


12. Select 'USA Program Statistics Program':



13. Viewing the results.

To view results, transfer over any candidates that have completed the exam from the 'Test Results' column to the 'Viewable Results' column. Once the student names are transferred to the right column, select 'Show Results' to view their scores.

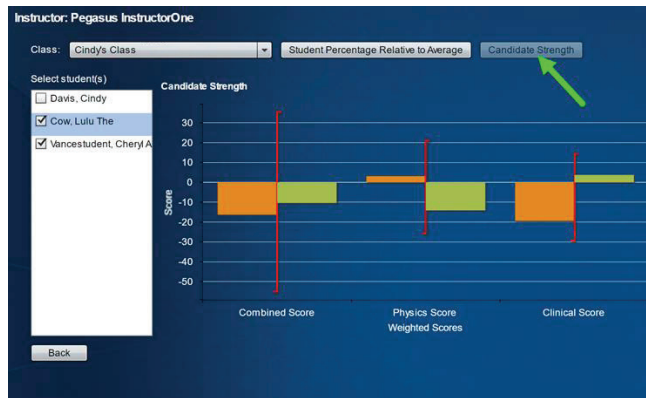


14. Place a checkmark next to the candidate(s) for which you want to view their score(s).

You can select multiple candidates for comparison, but if you select too many, the bar graphs become too small to visualize the results well. Hover over the bars to identify which candidate is associated with which colored bar.



15. Select 'Candidate Strength' to see their overall scores.



Contact Information:

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972.564.3056